



## AYRSHIRE TIGERS COVID-19 OFFICER ROLE

Covid-19 Officer name: **Stuart Niven**

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The purpose of this role is to oversee public health and safety measures across the club, ensuring that the club is operating in a safe manner and adheres to Scottish Government and relevant SGB guidelines.

The COVID Officer will predominantly work in the background, to coordinate a club's return to hosting physical activity and will be the main point of contact for our club on all things related to COVID-19. The COVID Officer shall not bear sole responsibility for ensuring all hygiene and public health advice is followed – this responsibility will be shared by all.

### **Tasks may include:**

- Ensure documented risk assessments and all appropriate mitigations are put in place before any activity is undertaken
- Ensure an accurate record of all attendees at each session is retained for 21 days in line with Scottish Government Test & Protect guidance including:
  - **Date and time of session**
  - **Name**
  - **Contact Telephone number**
- Keep up to date with ongoing Scottish Government and SGB advice and guidance relating to COVID-19
- Ensure there is awareness of your clubs COVID-19 protocols and encourage members and participants to take individual responsibility

**It is not the responsibility of the COVID-19 Officer to inform members if someone at the club has tested positive for COVID-19. This will be done by the NHS Scotland Test and Protect team. An individual's right to privacy must be observed.**